

**Lumber City Development Corporation  
Minutes of the Board of Directors**

**March 16, 2016 Board Meeting  
500 Wheatfield Street  
North Tonawanda, NY 14120**

The meeting of the Lumber City Development Corporation (LCDC) was called to order at 5:40 p.m. by Chairman Taylor at 500 Wheatfield Street, North Tonawanda, NY. Roll Call was taken and the following Directors were present:

Mitch Banas	Nick Maniccia
Donna Braun	
Joe Fonzi	Joe Miranto
Dave Gross	Art Pappas
Ed Janulionis	Douglas Taylor
Brian Pettit	Andrea Moreau
<u>Also Present:</u>	Community Development Director Michael Zimmerman, Planning & Development Specialist Laura Bernsohn
<u>Excused:</u>	Garry Krause Joe McMahan

Absent:

**Minutes Review**

The minutes from the February 17, 2016 board meeting were included in the package and the board took a few minutes to review them. As there were no further questions or clarifications:

Resolution: Moved by Director Gross,  
  
That the Board of Directors approves the minutes of the February 17, 2016 meeting.  
  
Seconded by Director Banas and unanimously approved.

**Treasurer's Reports**

The February 2016 reports were distributed to the board for review. Andrea Moreau went over the details of the reports and answered all questions. The February 2016 report indicated a total in all accounts \$825,806.49.

Resolution: Moved by Director Janulionis,  
  
That a motion is made to approve the February 2016 Treasurer Reports.  
  
Seconded by Director Maniccia and unanimously approved.

**Committee Reports**

**Projects Review:** The Projects Review Committee did not hold a meeting. Michael Zimmerman requested that committee members set a date for a

meeting.

**LCDC Project Summary Report:** A projects summary report was distributed to the board. Michael Zimmerman went over the details of the document. The board discussed the projects and Michael Zimmerman answered all questions.

**Finance/Loan/Audit:** The Finance/Loan/Audit Committee did not hold a meeting. Michael Zimmerman requested that committee members set a date for a meeting.

**Personnel:** The Personnel Committee met on 2/19/16 to discuss the appointment of Stacy Kubit to LCDC Board of Directors. Brian Pettit went over the details of the meeting and answered all questions.

Resolution: Moved by Director Pettit

The LCDC Board of Directors accept Stacy Kubit as a new board member and join at the April 20<sup>th</sup>, 2016 meeting.

Seconded by Director Moreau and was approved by a majority vote.

**Marketing:** The Marketing Committee did not hold a meeting. Director Gross requested that the committee meet soon.

**Governance:** The Governance Committee will hold a meeting on March 16<sup>th</sup> 2016, following the LCDC Board meeting.

### Old Business:

**City Projects Update:** Michael Zimmerman provided the board with the status of current city projects. Michael indicated that current projects were moving forward and old projects have been closed out. Bike path signage will be installed soon, kayak launches will be installed for the season, and zoning updates should be adopted by summer 2016.

**Oliver Street Merchants:** Laura Bernsohn provided the board with updates from the Oliver Street Merchants meetings. The next meeting is 3/29 and they will be holding their first event on 4/22 at the 412 Diner.

**City of Tonawanda Request:** The City of Tonawanda has requested guidance from LCDC for creation of a similar group. LCDC Board members have offered to play an advisory role.

**Platter's Chocolates OCR Application:** The Platter's NYC OCR application was submitted on March 11<sup>th</sup>, 2016.

**New Business:**

**Other Activities:** 2/24 NFTA, 2/25 Niagara USA re-branding session, 3/3 CDBG public hearing, 3/4 Niagara Poverty Conference, 3/8 Sherwood Florist event, 3/15 Common Council meeting.

The next meeting is scheduled for April 20<sup>th</sup> 2016 at 500 Wheatfield Street.

There being no further business, a motion was made by Director Miranto to adjourn the board meeting at 7:00 p.m. Seconded by Director Fonzi and unanimously approved.

Respectfully submitted,

Laura Bernsohn  
Planning & Development Specialist  
March 16, 2016